2015-2016 Changes

The following policy & procedure additions and edits of the Sport Clubs Program for the 2015-2016 academic year have been hi-lighted in yellow throughout the handbook. Please refer to the page numbers and descriptions below:

- Page 19 & Page 24 (Practice Policies-MLK Facility & Risk Management): “A club shall have at least one safety officer present for all times of the club’s practice.” This is an added policy to provide coverage for clubs practicing at MLK practice field.

- Page 25 (Tier System): “For 2015-2016, the point system will total 135.” This is an editorial change from 2014-2015 to provide a balance in categories for point accumulation.

- Page 26 (Tier System): “Tier 1=up to $5000 per semester.” This is an editorial change from 2014-2015 to provide a balance between the allocation amounts and tier structure.

- Page 26 (Tier System): “These clubs will need to gain 115 or more total points during 2015-2016 academic year.” This is an editorial change from 2014-2015 to match the amount of points needed for this tier within the alterations to the points format.

- Page 26 (Tier System): “President’s Semester Evaluation: 5 points each for 2 total meetings during the year= 10 points.” This is an editorial change from 2014-2015 which moved this requirement from the Forms category to the Leadership category. It is also changed the total points for the requirement from 6 to 10.

- Page 26 (Tier System): “Safety Officer Certifications: two or more on file (5 points) and one on file (2 points)= 5 points.” This is an editorial change from 2014-2015 which moved this requirement from the Forms category to the Leadership category. It is also changed the total maximum points from 2 to 5.

- Page 27 (Tier System): “Local/state competition/tournament.” This is an editorial change from 2014-2015 which now states a tournament/competition within the state of Georgia will count as 1 point.
- Page 27 (Tier System): “Region competition/tournament.” This is an editorial change from 2014-2015 which now indicate a tournament/competition outside the state of Georgia will count as 2 points

- Page 27 (Tier System): “National qualifying competition/tournament.” This is an editorial change that alters the wording of “regional” in 2014-2015 to the current wording for 2015-2016 to give clear distinction with this component of the Competition category

- Page 27 (Tier System): “National Club Championship or National competition/tournament.” This is an editorial change from 2014-2015 to give full consideration for clubs attending a tournament and/or competition outside of the regional states

- Page 27 (Tier System): “Sport Clubs Recruitment Fair: 5 points per semester attendance= 10 points.” This is an editorial change from 2014-2015 to award the amount of points for clubs attendance to Recruitment fairs in both semesters

- Page 27 (Tier System): “The total maximum bonus points to be earned is 10 points.” This is an editorial change from 2014-2015 to outline clear bonus point opportunities for 2015-2016 points system

- Page 27 (Tier System): “The total maximum of points to be deducted from a club is up to 20 points.” This is an editorial change from 2014-2015 to outline clear deductions from the 2015-2016 points system

- Page 27 (Tier System): “Minor Infractions: 1 point deduction.” This an addition for 2015-2016 to explain the type of violation a club can commit to qualify in this category of deduction

- Page 27 (Tier System): “Intermediate Infraction: 5 point deduction.” This an addition for 2015-2016 to explain the type of violation a club can commit to qualify in this category of deduction

- Page 28 (Tier System): “Major Infraction: 10 point deduction.” This an addition for 2015-2016 to explain the type of violation a club can commit to qualify in this category of deduction

- Page 28 (Tier System): “The written appeal should include: the reason of the appeal, the desired outcome, and supporting evidence or documents.” This an addition for 2015-2016 for a club to formally document a counter perspective to the issued deduction

- Page 33 & 39 (Revenue): “Fundraising Proposal Form.” This is an added form to 2015-2016 for the club to formally document the proposal of a fundraising idea and/or idea which it will be submitted to the Sport Clubs Coordinator for review

- Page 33 & 41 (Revenue): “Sponsorship Proposal Form.” This is an added form to 2015-2016 for the club to formally document the proposal of a sponsorship idea/opportunity which it will be submitted to the Sport Clubs Coordinator for review
• Page 33 & 40 (Revenue): “Donation Form.” This is an added form to 2015-2016 for the club to formally document donor information which will be submitted to the Sport Clubs Coordinator.

• Page 34 (National Travel Fund): “The proposal by an interested club must be for a National Club Championship competition or a National level tournament/competition. A National level tournament is considered travel to a competition outside the states of Alabama, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, & Virginia.” This is an editorial change from 2014-2015 to allow for a funding opportunity to clubs traveling outside of the regional states.

• Page 34 (National Travel Fund): “sponsored for all total dollar expense that comprise of registration fees, transportation, and lodging.” This is an editorial change from 2014-2015 to outline the full support to clubs competing in a National Tournament.

• Page 35 (Marketing): “All marketing materials are to be produced by the Department to provide a clear and consistent format for effectively promoting Sport Clubs.” This is a new policy for 2015-2016 to provide consistent marketing materials for clubs through the Department Marketing Program.

• Page 39 (Resource Forms): “Account Setup Instructions.” This is a new form for 2015-2016 to provide explanation for clubs setting up an off-campus business account.

• Page 39 (Resource Forms): “Apparel Guidelines.” This is a new form for 2015-2016 to provide explanation and guidelines for clubs seeking apparel items.

• Page 39 (Resource Forms): “Budget Proposal Instructions.” This is a new form for 2015-2016 to provide explanation on the completion of the required Budget Proposal Form.

• Page 39 (Resource Forms): “Direct Deposit Setup.” This is a new form for 2015-2016 to provide explanation on clubs setting up the University’s Direct Deposit set-up for disbursements to the club.

• Page 40 (Resource Forms): “Marketing Guidelines.” This is a new form 2015-2016 to provide explanation and guidelines for clubs seeking marketing materials.