SPORT CLUBS FUNDRAISING PROPOSAL FORM

➢ ALL ACTIVITIES MUST BE APPROVED PRIOR TO ANY ACTION TAKEN
➢ IN ORDER TO GAIN APPROVAL, PLEASE COMPLETE AND SUBMIT THIS FORM BELOW TO THE COORDINATOR OF SPORT CLUBS
➢ ONCE THE FORM IS SUBMITTED, A MEETING WILL BE SCHEDULED WITH THE SPORT CLUBS COORDINATOR TO MAKE A DETERMINATION ON THE PROPOSAL

Date Submitted: __________________________

Club: ____________________________

Club President: ____________________________

1. What is the type of fundraiser (e.g. hosting a tournament, bake sale, percentage night, etc.)? Please be specific:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

2. If it applies what is the contact information of the fundraiser organizer? Include name, title, phone, email:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

3. Describe the fundraiser details. Include dates, times, locations, and length of arrangement:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

4. Will the club have to sign a contract agreement to obtain the fundraiser? YES or NO? IF YES. EXPLAIN:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

5. Are there any overhead costs involved with the fundraiser arrangement? YES OR NO? IF YES EXPLAIN:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
6. Comments/Notes/Concerns:

_______________________________________________________________________________________

________________________________________________________________________________________

_______________________________________________________________________________________

By signing below, I acknowledge the information submitted is accurate to my knowledge. I also realize that I and/or other club members found to have misappropriation of funds with the agreement will face disciplinary consequences:

Club President (Signature)___________________________ Date______________________________

OFFICE USE ONLY: DATE RECEIVED:_______ APPROVED BY:_______